

# ***APPLICATION FOR EMPLOYMENT***

**POSTION APPLIED FOR:** \_\_\_\_\_

**SURNAME:** \_\_\_\_\_ **FORENAMES:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**TELEHONE NO:** \_\_\_\_\_ **MOBILE NO:** \_\_\_\_\_

**PLACE OF BIRTH:** \_\_\_\_\_ **DATE OF BIRTH:** \_\_\_\_\_ **AGE:** \_\_\_\_\_

**MARITAL STATUS:** \_\_\_\_\_ **NO. OF CHILDREN:** \_\_\_\_\_

**NEXT OF KIN:** \_\_\_\_\_

**PAY EXPECTED £** \_\_\_\_\_ **PER ANNUM**

**IF SELECTED WHEN COULD YOU START WORK?** \_\_\_\_\_

**NATIONAL INSURANCE NO** \_\_\_\_\_

**DO YOU HOLD A CURRENT DRIVING LICENSE? YES/NO**

**Class?** \_\_\_\_\_ **Driving Licence No:** \_\_\_\_\_

**ANY ENDORSEMENTS? YES/NO**

**DO YOU OWN A CAR? YES/NO**

**IF NOT WHAT TRANSPORT WILL YOU USE?** \_\_\_\_\_

**HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENCE, OTHER THAN A SPENT  
CONVICTION UNDER THE CURRENT REHABILITATION OF OFFENDERS ACT?**

**YES/NO**

**DETAILS:** \_\_\_\_\_

\_\_\_\_\_

**LAST SCHOOL/COLLEGE ATTENDED**

**FROM:** \_\_\_\_\_

**TO:** \_\_\_\_\_

**EXAM RESULTS/QUALIFICATIONS ACHIEVED**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LEISURE ACTIVITIES/INTEREST**

*Please give brief details of hobbies, sports, past times etc.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYMENT HISTORY**

**PLEASE GIVE DETAILS OF YOUR CURRENT OR LAST TWO EMPLOYERS INCLUDING NAME & ADDRESS OF EMPLOYER, NATURE OF JOB, DATES EMPLOYED AND RATE PAY**

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REFERENCE**

*Please provide details of two people (not relatives) we could approach for reference, after obtaining your permission.*

**Name:**  
**Occupation:**  
**Telephone No:**  
**Address:**

**Name:**  
**Occupation:**  
**Telephone No:**  
**Address:**

*The facts set forth in this application for employment are to the best of my knowledge true and complete.*

**Print Name:** \_\_\_\_\_ **Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_